



**VISION:** We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.  
**MISSION:** To provide effective operations of the city through collaboration of members, management and staff.

City Hall, Hamilton  
**Residents Advisory Committee**  
5 October 2017  
4:00pm

**Present:** Councillor Carlton Johnson (Chair)  
Councillor George Scott  
Councillor RoseAnn Edwards  
Erica Smith, Associate Member

**In Attendance:** Ed Benevides, Secretary  
Danilee Trott, Event Project Manager  
Steven DeSilva, Parks Superintendent

**Apologies:** Councillor Henry Ming  
Sarah Thompson, Associate Member

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1. **Confirmation of Notice** - The Secretary confirmed that the notices of the meeting and the agenda were sent out according to the meeting guidelines.
  2. **Role of the Chairman** - Councillor Carlton Johnson assumed the role as the Chairman.
  3. **Open Meeting** - Councillor Carlton Johnson opened the meeting at 4:14pm.
  4. **Apologies** - The Secretary confirmed that he had received apologies from Councillor Henry Ming and Associate Member, Sarah Thompson.

**5. Public Participation:**

There was no public participation/presentation.

**6. Correspondence:**

There was no correspondence.

**7. Minutes of Previous Committee Meeting dated 7 September 2017**

**Proposed:** Associate Member, Erica Smith

**Seconded:** Councillor R. Edwards

The Minutes were accepted as read.

**8. Matters arising from the Minutes dated 7 September 2017:**

(i) **Check on the estimated arrival of the magnets as the Residents Advisory Committee has scheduled to do a walkabout this Saturday afternoon and wanted to have them in hand to distribute. Once the information has been received regarding the receipt of the magnets, J. Pitt from the Events Department will update the Committee:** The Residents Advisory Committee was advised that the magnets did arrive last week.

(ii) **Provide for the Members of the Residents Advisory Committee, the plan/list for the planters' distribution around the City:** The list was distributed of both the current locations (shown in green) and the expansion of locations (shown in red). The Parks Superintendent was in attendance to answer any queries.

E. Smith asked how the locations were selected and the timelines for the distribution. The Parks Superintendent advised that there is a concentration of planters in the Southeast quadrant of the City due to the much wider sidewalks, e.g. the concentration being on the waterfront near the Ferry Terminal - the new Waterfront Square. There is limited space around the rest of the City. There are over a dozen planters there right now being stored only because of the tent being installed at #1 Car Park.

The Parks Superintendent then walked through the document listing the proposed locations for the planters throughout the City. The locations are chosen for (i) sidewalk widths; and (ii) site visibility of oncoming traffic which therefore poses a challenge for locations. He also welcomed suggestions from the Committee on where they would like to see planters placed. He continued discussing the proposed locations and advised that the planter on the corner of North Street and Dutton Avenue and the ones at the top entrance of Ewing Street will be put back. He is currently looking for locations for six (6) planters. Dialogue continued.

(iii) **Provide the schedule of events for the remainder of September and for the month of October:** Action item completed.

(iv) **Advise the Secretary of this ongoing concern in terms of communication from the CoH to the City businesses and residents particularly in the North-East Hamilton area:** It was confirmed that the Acting Secretary did mention this issue to the Secretary. This was regarding work being done adjacent to Mr. Smith's property and he was not advised that this project was going to take place. Mr. Smith queried whether there is a process whereby when these projects commence that the rate payers are advised well in advance. The Secretary advised there is a process and apologized that the Project Manager did not give proper notification in this case. It was suggested in their last meeting that the Associate Members could assist in ensuring that any information for the residents in the City is properly disseminated.

(v) **Follow-up on the Calendar of Events:** Action item completed.

(vi) **Forward a copy of the flyer via email to the Acting Secretary to ascertain a means of having them distributed with the billings:** E. Smith confirmed that the flyer was forwarded to the Acting Secretary.

## 9. Status Update:

### (i) Events:

- **Bermuda Fashion Festival (BFF):** October 28 - November 4, 2017. Invitations for each event will be given out tomorrow for the Council Members who are encouraged to RSVP within a week because there are minimal VIP seats. BFF commences with:  
**October 28<sup>th</sup>** - the Mask'D Masquerade Ball which is in partnership with The Loren at the Pink Beach Club.  
**October 29** - Evolution Retail Fashion Show  
**October 30** - Float Fashion Cruise  
**November 1** - International Designer Show  
**November 3** - Local Designer Show  
**November 4** - Bermuda Fashion Expo in partnership with the Elbow Beach Hotel
- **Art Installation - Till's Hill:** The first two (2) boards have been completed and the remaining two (2) are being worked on for an on-time installation for the end of the month.
- **Tree Lighting Ceremony:** November 24
- **MarketPlace Parade** - November 26
- **Dr. E.F. Gordon Tree Decorating Event** - December 8
- **BEDC Christmas Vendor Village** - December 8
- **Boat Parade** - December 9 (rain dates December 10 & 15)
- **Late Night Shopping Events** - December 15 and 22
- **New Year's Eve Event** - December 31 on Front Street

The Event Project Manager advised that there is a challenge with the fireworks display and will update the Committee accordingly.

- **ITU World Triathlon - April 2018:** Site visit has been done with the group. Bermuda has been contracted to host the event for the next three (3) years.

## 10. Recommendations for Review:

There are no Recommendations for review.

## 11. Any Other Business:

(i) **Informational Magnets:** Councillor Edwards requested that the magnets be placed out in the reception area.

(ii) **Draft Street Tree Policy:** The Secretary requested that any comments/feedback could be forwarded to either him or the Recording Secretary to be passed on to the City Engineer and the Parks Superintendent. There was continued dialogue.

(iii) **Hanging Baskets:** The Parks Superintendent was directed to prepare and place as many hanging baskets as possible on Court Street. He is going to be putting about 40 or 50 hanging baskets in that area which will be a great challenge.

Maintaining flowers in hanging baskets is very time consuming and costly. It was noted that all the hanging baskets have been pulled in from Front Street and will be put back out before Christmas. They will be brought back in during the windy period, February and March and then everything will go back out in the Spring of 2018, for both Court and Front Streets.

There was no further to be discussed.

The meeting was adjourned at 4:35pm.